

## DDDG Technical Subgroup Meeting 04

27 January 2027 at 11:30 - Web-Conference

Attendee	Company
<b>Attendees</b>	
Ahna Taylor [AT]	SSE
Alexander Pentecost [AP]	Eclipse Power
Chris Barker [CB]	ENWL
Chris Berry [CB]	SE First
Chris Ong [CO]	UK Power Networks
Ed Grimsey [EG]	BUUK
Erik Baguzis [EB]	Indigo Networks
Georgia Preece [GP]	NPg
Grae Davidson [GD]	Unknown
James Dorsey [JD]	Urban Chain
Laura Waldron [LW]	Engie
Lilly Stanislas [LS]	Ecotricity
Peter Waymont [PW]	UK Power Networks
Rachel Chalmers [RC]	OVO
Sanjeev Kumar [SK]	EON
Seun Adedapo [SA]	NGED
<b>Code Administrator</b>	
Furqan Aziz [FA]	Chair
Hannah Proffitt [HP]	Secretariat

## 1. Administration

### Recording

- 1.1 The Chair reminded members that this meeting is recorded. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

### Minutes of the previous meeting

- 1.2 No comments were raised.
- 1.3 The slides presented are included as **Attachment 1** and were updated during the meeting to summarise discussions/decisions.

## 2. Recap of Meeting 02

- 2.1 The Chair provided a short recap of the previous meeting, which can be found within the meeting slides. A full recap can be found in the minutes of the previous meetings on the [DCUSA website](#).
- 2.2 AT asked if it would be in scope to create a page containing a list of all DNOs websites/links so that users know where to acquire the information they need. GD noted that the Distribution Charging Methodologies Forum (DCMF) website has this information but is not maintained and kept up to date.
- 2.3 The group agreed that any page created would need to be maintained as the links sometimes change. The Chair agreed to look into the possibility of the links being added to the DCUSA website and maintained by DCUSA.

Action 04/01 – The Chair to investigate the possibility of creating a page on the DCUSA website containing links to where the charging statements can be found for each DNO, and for DCUSA to maintain this.

## 3. Complete "Keep It Up-to-Date" stage

- 3.1 The group continued the review they started at the previous meeting, picking up from the 'Keep it up to date' stage. Discussions are captured in the framework below.

STAGE	CURRENT PROCESS	PAINT POINTS	RISK / ERRORS	IMPACT
Keep It Up-to-date	<p>Check for updates to charging statements.</p> <p>Track changes published x months ahead.</p> <p>Spot changes that happen mid-year.</p>	<p>No notes about what has changed.</p> <p>No alerts when updates happen.</p> <p>Can't see what charge has been updated and why.</p> <p>- Tariff Movement Explanation (TME) is available on the National Grid Website. An Excel spreadsheet explaining what has changed between years.</p>	<p>Miss important updates.</p> <p>Use old charges by mistake.</p> <p>Don't catch mid-year changes.</p>	<p>Could charge customers the wrong amount.</p> <p>Risk of not treating customers fairly.</p> <p>Users of the statements are first line customers of the</p>

		<ul style="list-style-type: none"> <li>- This doesn't cover moves (non-final demand i.e. move from 3 to annex 6). Status changed.</li> <li>- Can see 3-4 version in a year.</li> <li>- The TME is just a big spreadsheet of numbers/changes. There is appetite for commentary on why the changes have occurred, was it because of CP etc.</li> </ul>		DNO so also need to be treated fairly.
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## 4. DNO Validation or Push Back

- 4.1 The Chair invited DNOs to give their views on the discussions so far and the pain points identified.
- 4.2 CO, a DNO representative, advised they publish their charges 15 months in advance and that Annex 1 charges should not change (unless direction is given by Ofgem, which occurs in exceptional circumstances).
- 4.3 Annex 6 however does change as Extra High Voltage (EHV) charges are site specific, and therefore they publish these quarterly. CO added that between these quarterly publications, they may have a site which changes and therefore charges need to be revised or new charges need to be calculated. CO noted that in these cases they email the customer confirming their charges and copy the Supplier into the email. CO noted that this information is grouped together into the quarterly updates.
- 4.4 CO advised that the annual publication of charges is sent to the DCUSA Contract Managers and an additional contacts list, however the quarterly updates are not circulated and are just uploaded onto their website. CO acknowledged that this could cause frustration for users as they would need to keep checking for the update.
- 4.5 CO suggested that an improvement to the process could be to circulate the quarterly updates.
- 4.6 GD asked how they can be added to the distribution lists to receive these notifications. CO advised that the charging statements contain a contact email for each DNO and advised that members should send a request to that email address.
- 4.7 Members questioned whether all DNOs include an email address in their statement. CO advised it is included in the PDF. Several members highlighted that they use the excel versions and asked if the emails could be included in there.
- 4.8 The group agreed that having these emails collated and available on the DCUSA website would be beneficial. The Chair agreed to investigate the possibility of DCUSA hosting these contact details.

Action 04/02 – The Chair to investigate the possibility of the DCUSA website hosting a list of the DNO contact emails that are included within their charging statements.

- 4.9 In the shorter term, the group agreed it would be beneficial to collect these email addresses from DNO members in the group, and to collate a list.

Action 04/03 – The Chair to reach out to DNO members of the DDDG TSG to request the contact email included in their charging statements. The Chair to collate a list for the group.

- 4.10 GP, another DNO representative, advised they are in a similar position to CO and only republish when they do their losses update later in the year, or when told to due to something changing. GP advised that for the EHV Distribution Charging Methodology (EDCM) sites, they are one of the DNOs that publish addendums rather than updating the charging statement. GP added that when they do this they contact the DCUSA Contract Manager.
- 4.11 AT asked if it would be possible for DNOs to include a 'last updated' stamp on their website so that it is clear to see when the charging statements have been updated.
- 4.12 CO advised that they version control their documents so users can see that a newer version has been uploaded. AT noted that the same individual would need to be doing the updates in order to know that the version had changed, and that sometimes a different person within the company would be completing it.
- 4.13 CO noted that their statements have a version control with a date against it, so the publication date is available. AT advised that it is time consuming to go into every statement considering the high number.
- 4.14 Members discussed the possibility of developing a set of guidance notes for DNOs to follow to reduce inconsistencies.
- 4.15 GD agreed that DNOs presenting the information in a consistent way would be beneficial, noting that currently there are large variation in a number of areas including numbering, version control, and how updates are published. GD added that there is consistency within DNO families, however not across host DNOs.
- 4.16 The Chair took an action to investigate the possibility of producing a guidance document for DNOs.

Action 04/04 – The Chair to investigate the possibility of producing a guidance document for DNOs to follow regarding how they publish their charging statements (e.g. a consistent approach to how the information is presented).

## 5. Bridging the Gap

- 5.1 The group discussed a number of items that they agreed are possible. A summary of these items and associated discussions are below.

*Who to contact for queries*

- 5.2 DNOs agreed that it would be possible to add their charging statement contact email addresses to a centralised area.
- 5.3 This aspect will be progressed under actions 04/02 and 04/03.

*Provide release notes (to show what's changed)*

- 5.4 GD advised that from a Supplier's point of view, a change log would be a 'nice to have' rather than an essential item. GD noted that being notified of the release would be most important and that if the statements are consistent they would be able to complete the comparison to see what has changed.
- 5.5 PW questioned what information would be included in the guidance notes, especially if it is an annual release. DG noted that it will likely be most relevant to Annex 2 and Annex 6 and could state 'X number of meters removed from Annex 2 and updated in Annex 6'. CO advised that they do this already, striking through what has been removed in Annex 2.
- 5.6 AT noted that if it were an annual statement, the notes would only need to highlight any anomalies as this is the information that would be useful.
- 5.7 The group agreed release notes would be possible and this recommendation could be included in a potential guidance document.

#### *Standardised terms (e.g headers in tables)*

- 5.8 The group agreed that it would be possible to standardise file names, how updates are managed, version control, table headers/columns, and the formatting of the information within the tables.
- 5.9 AT noted that to allow automation, it would be useful for each individual Line Loss Factor Class (LLFCs) or ID to be labelled on the table rather than grouped. Members noted that this type of issue exists across a lot of the data and grouping should be removed.
- 5.10 The group agreed that consideration will need to be given to how blanks and zeros are used.

#### *EHV charges (EDCM)*

- 5.11 AT raised EHV charges and noted that it would be beneficial if this could be standardised as well. AT noted that some have names and some have anonymised tariff names and there is a lack of transparency around these charges as the EDCM models are not published. AT questioned whether there is any other information that can be provided from the DNOs such as adding a technology type column.
- 5.12 CO questioned whether there would be any benefit of having the technology type. CO noted that the EDCM models are confidential as they contain individual customers calculations.
- 5.13 AT noted that sometimes sites change technology or an additional technology is added to a site with the same name and therefore this information would be useful in terms of identifying. AT added that it would also be useful for providing a forecast.

## 6. Define the MVP

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- 6.1 The Chair advised that this would be discussed at the next meeting.

## 7. Any Other Business

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- 7.1 The Chair asked members whether there was any other business, to which nothing was raised.

## Attachments

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- Attachment 1 - DDDG TSG Meeting 04 Post Meeting Slides

## New and Open Actions

Action Ref.	Action	Owner	Update
04/01	The Chair to investigate the possibility of creating a page on the DCUSA website containing links to where the charging statements can be found for each DNO, and for DCUSA to maintain this.	The Chair	<b>New action.</b>
04/02	The Chair to investigate the possibility of the DCUSA website hosting a list of the DNO contact emails that are included within their charging statements.	The Chair	<b>New action.</b>
04/03	The Chair to reach out to DNO members of the DDDG TSG to request the contact email included in their charging statements. The Chair to collate a list for the group.	The Chair	<b>New action.</b>
04/04	The Chair to investigate the possibility of producing a guidance document for DNOs to follow regarding how they publish their charging statements (e.g. a consistent approach to how the information is presented).	The Chair	<b>New action.</b>

## Closed Actions

Action Ref.		Update	
02/01	The Chair to present the following suggestion to the DDDG - a page on the DCUSA website listing the DNOs/IDNOs, their websites, and the option to join a mailing list for updates on charging statements being published/updated.	The Chair	<b>Action closed.</b> <i>The Chair noted that the mailing list was outside the scope of DCUSA. This action has been replaced by 04/01.</i>